

## Trinity Lutheran Church Council Meeting ~ Tuesday, May 14, 2024

*(Approved by the Church Council on September 10, 2024)*

1. **7:04 PM Call to Order/Welcome** – Chris Hoelter
2. **7:04 PM Opening Prayer** – Pastor Hoelter
3. **7:08 PM Attendance and Approval of January 9, 2024 Meeting Minutes.** **Present:** Elaine Von Wald, Chris Hoelter, Ruth Gray, PR. Ruberto EK, Chuck Kunert, PR Mark Hoelter, Marsha Wolfe (via zoom), Suzanne Frank. **Absent:**, Edgar Burgos, Jim Riedl, Amity Cunningham.  
*Motion to approve March 12<sup>th</sup> Minutes by Suzanne Frank, 2nd Elaine Von Wald. - Minutes approved.*
4. **7:10 PM Board/Officer Roundtable:**
  - i. **Board of Education Report – TLCS & TELC** (Suzanne Frank/Marsha Wolfe)  
Suzanne summarized the actions being undertaken by the Board of Education. They continue to work on the BOE Handbook, 2 chapter remain to be reviewed. Next BOE meeting will be used to address the 5-10 year strategic plan for the school. Current BOE members, Joyce Nitz and Debbie Thompson are leaving the board. When new members are names, they will be submitted to the council for approval.  
The TELC board met earlier in the day and started working on their 5-10 strategic plan. Will start working on steps to execute the plan. There are currently 113 students being served by TELC (including after school care). A change to fixed 3 day/5 day offerings was cancelled after socializing the plan with families. TELC Board Chair, Nancy Mann, has reached the term limit as allowed by the TELC ByLaws. Suzanne is working on finding a replacement for her, but will need approval from the Church Council to allow Nancy to continue as Chair until replacement is named.  
Suzanne made a motion to allow extension of existing TELC chair beyond the allowed term until a replacement is named. Motion was seconded by Chris Hoelter. Motion approved.  
Marsha Wolfe gave the Principal's report. During a recent visit to another school (Pilgrim?) the school uses a system called 'Visitor Aware' the helps logs and track visitors. The system costs \$1,200 to install and then has a monthly fee. Feedback from the schools that use it is very positive and Marsha would like Trinity to consider getting the system. Registrations for next year continue to trickle in from current families and some new families have reached out with interest. The list of upcoming events was reviewed and is included in the agenda.
  - ii. **Board of Ministry and Outreach Report** (Jim Riedl/Pastor Ek Yah/Pastor Hoelter)  
Jim Reidl is currently out of town on vacation. Pastor Hoelter touched on several items from the reported submitted by Jim and included in the agenda. The Board of Ministry and Outreach would like an opportunity to review the visionary budget strategy with the Board of Finance and Properties.
  - iii. **Board of Finance and Properties Report** (Chuck Kunert/Ruth Gray)  
Chuck Kunert directed the council to review the report provided in the agenda and ask questions. One item in the report was addressed earlier than expected, Griffith Roofing was able to schedule the work sooner. The leaking skylights were replaced with proper

roofing materials. The boiler system that heats part of the school has been shut down and will be drained to allow for repairs and maintenance to be performed in preparation for next fall. The church council needs to make the congregation aware of the maintenance needs and plans for setting up a holding account for properties projects that congregation members can direct gifts towards.

- iv. **Pastor's Report** (Pastor Ruberto Ek Yah)  
Pastor Ruberto will be on vacation Sunday, June 23<sup>rd</sup>.
  - v. **Treasurers Report** (Elaine Von Wald)  
Elaine reviewed the 3<sup>rd</sup> quarter financial reports that were submitted with the agenda.
  - vi. **President's Report** (Chris Hoelter)
5. **Board Action Items** - None
6. **8:20 PM Announcements**
- i. **Congregational Voters Meeting – June 23<sup>rd</sup>**  
Will be held between the end of 8:30am service and start of 11am service.
  - ii. **Next Council Meeting – June 13<sup>th</sup>**  
Will be a joint Church Council and Finance Committee meeting to review and approved the proposed preliminary budget.
7. **8:30 PM Closing Prayer** – Chris Hoelter
8. **Adjournment**
- Respectfully submitted,  
Chris Hoelter – *secretary per tem*
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