

## Congregational Meeting Minutes ~ Sunday, June 23, 2024

*(Approved by the Congregation on February 23, 2025)*

1. **9:45am Call to Order/Welcome** – Chris Hoelter, President
2. **Opening Prayer** – Pastor Mark Hoelter
3. **Review and Approve Minutes** from February 25, 2024 Congregational Meeting.

**Motion to approve the Minutes made by Bill Shimkus, Seconded by Bruce Dennis - Approved by voice vote.**

#### 4. **Updates from the Church Council Boards**

a. Board of Education – Suzanne Frank

6 new students, 6 graduated, 30- re enrolled including new students, 20 pending re-enroll. TELC experiencing a growth year, currently have 110 enrolled children.

b. Board of Ministry and Outreach – Jim Reidl **see report**

5b. VBS Snacks, volunteers needed, need help getting the word out for kids.

Forecasted pastor sub, Intentional interim pastor or restart hiring?

c. Board of Properties and Finance – **Chuck Kunert**

Herb Stephens has requested the old plans wanted for building if anyone knows where some could be.

#### 5. **Treasurer's Report** – Elaine Von Wald **see report** –

**Motion to adopt 2024-25 Preliminary Budget by Elaine Von Wald, seconded by Herb Stephens- Approved by voice vote.**

#### 6. **President's Report** – Chris Hoelter **see report**

#### 7. **Church Council Elections**

a. President – Chris Hoelter

b. Treasurer - Elaine Von Wald

c. Board of Ministry and Outreach Chair - No candidates

**Motion to Approve the candidate slate made by Lanny Afrank, seconded by Mike Mann - Approved by voice vote.**

**Motion to Elect the candidates made by Bruce Dennis, seconded by Jan Gaylord – Approved by voice vote.**

#### 8. **New Business:**

**Signage for "Back to School" on 55th needed.**

Alumni Picnic 7/27 11:20-2:30

Church Picnic scheduled for 8/11

TELC picnic 8/9

#### 9. **10:55am Closing Doxology** and adjournment

Respectfully submitted,

Amity Cunningham

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**Trinity Lutheran Church**  
**Congregational Meeting Agenda**  
**Sunday, June 23, 2024**

**“Faithful to God’s Word, the people of Trinity will respond to God’s grace  
and share Christ’s love in our lives, the community and the world.”**

1. **Call to Order/Welcome** – Chris Hoelter, President
2. **Opening Prayer** – Pastor Hoelter
3. **Review and Approve Minutes** from February 25, 2024 Congregational Meeting (pg 2-3)
4. **Treasurer’s Report** – Elaine Von Wald (pg 4-7)
5. **Updates from the Church Council Boards**
  - a. **Board of Education** –Suzanne Frank (pg. 8)
  - b. **Board of Ministry and Outreach** –Jim Riedl (pg 8 - 9)
  - c. **Board of Properties and Finance** – Chuck Kunert (pg 9 - 10)
6. **President’s Report** – Chris Hoelter (pg 11)
7. **Church Council Elections**
  - a. President – Chris Hoelter
  - b. Treasurer – Elain Von Wald
  - c. Board of Ministry and Outreach Chair – No Candidates
8. **New Business**
9. **Closing Doxology:** All rise and sing

*Praise God from whom all blessings flow.  
Praise Him all creatures here below.  
Praise Him above ye heavenly hosts.  
Praise Father, Son, and Holy Ghost*

## Congregational Meeting Minutes ~ Sunday, February 25, 2024

1. **11:09 am** Call to Order/Welcome – Chris Hoelter, President
2. **Opening Prayer** – Pastor Mark Hoelter
3. **Review and Approve Minutes** from September 17, 2023 Special Congregational Meeting  
Motion to approve minutes made by Joyce Twiss. Seconded by Sally Schaffer. The motion was unanimously approved by voice vote.
4. **Updates from the Church Council Boards**
  - a. **Board of Education** –  
Pat Kunert presented the report on the behalf of Chair Suzanne Frank. The Early Learning Center currently has 98 students, an increase of 15 from the beginning of the year. The board is currently working on a proposed budget to be approved in March. The school is currently at 52 total students. 14 of the 52 students were initially part of the TELC program. Trinity school participated in LEST the other week. It was a wonderful time for students to compete in academic, athletics, and performing arts. Also a great opportunity for fellowship with fellow students, parents, and staff. The principal continues to field calls and tour prospective families. The Kindergarten ‘Round-up’ event is March 14<sup>th</sup>.  
  
The 2024-2025 Tuition and Salary recommendations from the Board of Education was presented. All Trinity staff will receive a 4% increase and tuition will be increased to \$8,583.00. The increase in tuition will provide approx. \$18,000 in additional tuition (based on 60 students) and offset the staff salary increases. Registration fees and application fees will also be increased this year. Full recommendations and details were provided in the agenda.  
  
The motion was put forward by the Board of Education (with approval by the finance committee). The motion was seconded by Ruth Register. The motion was unanimously approved by voice vote.
  - b. **Board of Ministry and Outreach** –  
Judy Lebrun presented the report on behalf of Chair Jim Riedl. Several items in the written report provided to the congregation were highlighted. Ru’s work on translating Luther’s Small Catechism into Mayan is almost completed. The use of the Common Cup has returned. Sunday School has been happening each Sunday under the direction of Jeff Travis and Jan Gaylord. Youth have been having Bible study and basketball on Friday nights. The efforts of the Thanksgiving food donations and Christmas gift program were called out.  
  
This summer’s VBS program will be chaired by Allison Hoelter with assistance from Jan Gaylord and Jeff Travis. A date for VBS has not been finalized.  
  
The Marketing committee has met one time and discussed increasing awareness of all of the programs at Trinity. A member has already pledged \$500 to support placing advertisements in neighborhood newspapers.
  - c. **Board of Finance and Properties** –

Chuck Kunert presented the for the Board of Finance and Properties. Chuck directed the congregation to review the written update provided in the agenda and let him know if there were any questions. A question was asked about the development of Lot 300. Plans to develop the lot are still in discussion. Our partners at Edlen Group have been working to find local/state grants that would make an affordable housing project feasible. The current cycle of grants have small project grants available but the current interest rates has made it difficult to make these projects work. The group is currently targeting a grant that has a June application period. If this application is not successful, the congregation will be asked if we should list the property for sale.

The overall age of the building was discussed (majority built in 1958). Old buildings have issues and get fixing these issues gets more expensive when there are deferred. Two big projects are coming soon, repairing/replacing the roof over the fellowship hall, offices, and 3 classrooms – bids range from 120k – 168k. The parking lot also needs to be resurfaced (no bids yet).

**5. Treasurer’s Report –**

Elaine Von Wald reviewed the financial statements provided in the agenda (Condensed Profit Loss thru 12/31/2023 & Condensed Budget to Actual with Prior Year Comparison). The congregation was directed to keys notes made on the bottom of page 10, after the Condensed budget sheet. The finance committee is also collecting information from the boards to form the budget for the next fiscal year. For the school to break even it would need an additional 26 students. To overcome property and facilities challenges, a special maintenance fund is being created to help pay for large projects.

**6. President’s Report –**

Chris Hoelter reviewed the 3 items listed under the president’s report in the agenda. The floor was open for questions related to the items presented, no questions were raised.

**7. New Business –** No new business presented.

**8. 11:56 am Meeting Adjourned: The meeting was closed with the singing of the Doxology.**

Respectfully submitted,  
Chris Hoelter – *secretary per tem*

## Treasurer's Report - Sunday, June 23, 2023

### Budget notes:

The budget presented at this meeting is referred to as "Preliminary Budget". The budget will be updated in September when actual school enrollment is known and final 2023/2024 operating results have been determined.

1. **Offering income** - Due to the need to hire a Pastor, council recommends budgeting a 10% increase over the 2023/2024 offering level, with a challenge to the congregation to increase personal offering by 10%.
2. **Tuition** – Budgeted tuition is based on the Board of Education expectation that enrollment will be about 60 students for the year. This enrollment is well below the breakeven enrollment of about 75-80 students. To the extent that low enrollment creates a deficit, not covered by Trinity Funds, the shortfall will be covered by drawing on the discretionary portion of the PLS Endowment fund (this will, however, deplete the base for endowment scholarship funding).
3. **Pastor Salary and benefits budgeted for ½ year** – Approximately \$50,000.
4. **Facilities** – Due to the age of the building there are a large number of necessary and expensive repairs that need to be completed to prevent further deterioration of the property. The cost will require a funding campaign for the facilities project for a total of \$283,926 remaining after an initial contribution of \$50,000 (TLC&S portion is \$206,491, TELC portion is \$77,435). A project list is included with the timeline for completion. The funding campaign will request pledges over the term of the projects.
5. **Current year deficit:** As projected, the operating results for the church and school will be a deficit of approximately (\$95,000). We have been blessed with special gifts of \$127,000 received in the last few weeks providing funds for operating needs.

Properties Project List

Current & Future

	Estimated Cost	2023/2024 ASAP	2024/2025 Budget	1 Year	Longer Term	Notes
Repair cupola windows	2,000		2,000			Needs formal bids.
Replace broken window in the clerestory of the sanctuary	5,000	Tigers	5,000			
Replace Screens on Gutters	100	100				
Repair broken valves	3,500		3,500			
Develop and implement a plan for what will be needed for efficient HVAC system controls throughout the buildings	5,000			5,000		
Upgrade all security systems	TBD Grant					
Repair carpet in sanctuary	2,000		2,000			
Replace carpet in ground level classrooms and hall;	35,000		35,000			
Classroom 13 replace with vinyl flooring	3,000		3,000			
Improve lighting on the exterior of all buildings	500		500			
Replacing rotting roofing and fascia boards	2,000		2,000			Bids required
Replacing skylights in gym entry with roofing <b>Paid from Designated gift 4/17/24</b>	4,290	4,290				
Boiler Recirculating Pump	10,200	10,200				
Repair of Radiators and Airhandlers	20,000	0				
Insurance Reimbursement	(18,773)					
Replace roof over fellowship hall	140,000		140,000			
Replacing 6-gallon under-sink hot water heater in sacristy with hot water on demand system	450	450				
Repair Parking Lot Sinking Area	6,000			6,000		
Parking Lot Repaving	100,000				100,000	
<b>Paid from Repairs Budget</b>	<b>(1,227)</b>					
<b>Total Fundraising Needed for Most</b>	<b>319,040</b>	<b>15,040</b>	<b>193,000</b>	<b>11,000</b>	<b>100,000</b>	
<b>TELIC Portion 37.5%</b>	<b>(119,640)</b>	<b>(5,640)</b>	<b>(72,375)</b>	<b>(4,125)</b>	<b>(37,500)</b>	<b>TELIC Portion will require TLC&amp;S Fundraising</b>
<b>TLC&amp;S Portion</b>	<b>199,400</b>	<b>9,400</b>	<b>120,625</b>	<b>6,875</b>	<b>62,500</b>	
<b>NOTE: TELIC is billed for their 37.5% portion.</b>						
<b>Designated Gift 9/2023</b>	<b>(50,000)</b>	<b>(50,000)</b>				
<b>Remaining available for fye 6/30/2025</b>			<b>(30,484)</b>			
<b>Expended portion at 06/08/24</b>	<b>10,116</b>	<b>10,116</b>	<b>10,116</b>			
<b>Total Fundraising Needed TLC&amp;S</b>	<b>159,516</b>	<b>(30,484)</b>	<b>130,741</b>	<b>6,875</b>	<b>62,500</b>	
<b>Total Fundraising Needed TELIC Portion</b>	<b>119,640</b>		<b>49,028</b>	<b>2,578</b>	<b>23,438</b>	
<b>Total Fundraising Needed for Most</b>	<b>279,156</b>		<b>179,769</b>	<b>9,453</b>	<b>85,938</b>	

# TRINITY LUTHERAN CHURCH AND SCHOOL AND TELC

## Profit Loss Preliminary Budget

July 2023 to Dec. 2024

With Prior Year Comparison

	Preliminary Budget 2023/2024 Jul '23 - Jun 24	Projected Actual 2023/2024 Jul '23 - Jun 24	Actual 2022/2023 July 22 to June 23	Actual 2021/2022 Jul '21 - Jun 22	Actual 2020/2021 Jul '20 - Jun 21	Actual 2019/2020 Jul '19 - Jun 20
<b>CHURCH &amp; SCHOOL</b>						
<b>Income</b>						
1000 · Income Offering (10% increase challenge)	261,000.00	237,441.56	216,391.70	224,675.45	236,453.24	205,938.18
1030 · Other Income	3,010.00	4,552.82	4,710.41	2,602.00	5,350.74	3,318.84
1035 · Hispanic	20,000.00	26,000.00	32,448.37	24,400.00	17,400.00	42,817.00
1050 · Tuition	522,461.25	417,411.90	544,535.79	464,527.41	355,866.96	375,584.63
<b>Total Income</b>	<b>806,471.25</b>	<b>685,406.28</b>	<b>798,086.27</b>	<b>716,204.86</b>	<b>615,070.94</b>	<b>627,658.65</b>
<b>Cost of Income</b>						
2000 · Salaries (includes 1/2 year Pastor)	639,221.67	563,870.60	540,751.19	512,058.00	459,911.93	407,241.38
3100 · School Administration - Expense	2,072.46	1,973.77	4,958.07	2,315.56	5,535.38	3,147.32
3150 · Marketing and Development	2,265.06	2,157.2	612.87	986.32	1,519.85	8,653.10
3154 · Development	3,804.55	3,623.38	3,359.16	3,039.81	1,772.61	2,531.28
3200 · School Operating Expenses	25,176.63	24,361.34	12,887.50	11,634.86	8,357.67	7,864.21
<b>Total Cost of Tuition</b>	<b>672,540.37</b>	<b>595,986.29</b>	<b>562,568.79</b>	<b>530,034.55</b>	<b>477,097.44</b>	<b>429,437.29</b>
<b>Gross Profit</b>	<b>133,930.88</b>	<b>89,419.99</b>	<b>235,517.48</b>	<b>186,170.31</b>	<b>137,973.50</b>	<b>198,221.36</b>
<b>Expense</b>						
4000 · Office & Administration Expense	26,159.98	24,914.27	21,164.57	23,403.28	24,109.77	24,172.20
4300 · Lay Ministry	3,293.98	3,158.27	3,205.25	4,912.67	2,760.49	2,100.57
4400 · Worship	4,358.76	4,151.20	3,811.29	1,448.08	1,991.57	1,104.43
4500 · Education & Youth (PY incl Youth Gathering)	600.00	600.51	1,419.97	1,199.85	1,323.29	1,218.19
4700 · Church Committees Incl Mission Outreach	500.00	366.00	3,146.82	7,638.02	7,505.00	7,774.31
4800 · Latino Ministries (Tuition Exp)	20,000.00	26,000.00	32,448.37	17,000.00	10,982.48	38,191.80
Donations for Latino Ministries Costs	(3,570.00)	(3,570.88)	0.00	0.00	0.00	0.00
4900 · Facilities	74,260.23	75,178.89	60,407.60	40,425.85	56,988.53	62,434.43
<b>Projects requiring Fundraising (listing attached)</b>	<b>137,116.00</b>	<b>4,840.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fundraising Goal (\$36,859 for 2023/2024 to date)</b>	<b>(137,116.00)</b>	<b>(4,840.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5000 · Debt Service	53,375.40	53,375.40	53,375.40	53,375.18	50,710.74	54,593.59
7000 · Missions	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
Total Expense	180,178.35	185,373.66	180,179.27	150,602.93	157,571.87	192,789.52
<b>Net Ordinary Income (Loss)</b>	<b>(46,247.47)</b>	<b>(95,953.67)</b>	<b>55,338.21</b>	<b>35,567.38</b>	<b>(19,598.37)</b>	<b>5,431.84</b>
<b>Other Income</b>						
8000 · Fundraising/Special Gifts	25,000.00	47,000.00	0.00	0.00	135.15	32,762.17
Additional Trinity Funds or PLS Funds for School Deficit	21,247.47	48,149.67				
8813 · PPP Loan Qualifying Forgiveness	0.00	0.00	0.00	0.00	38,932.00	57,768.00
<b>Total Other Income &amp; (Expense)</b>	<b>46,247.47</b>	<b>95,149.67</b>	<b>0.00</b>	<b>0.00</b>	<b>39,067.15</b>	<b>90,530.17</b>
<b>Net Income with estimated alternate sources</b>	<b>0.00</b>	<b>(804.00)</b>	<b>55,338.21</b>	<b>35,567.38</b>	<b>19,468.78</b>	<b>95,962.01</b>

# TRINITY LUTHERAN CHURCH AND SCHOOL AND TELC

## Profit Loss Preliminary Budget

July 2023 to Dec. 2024

With Prior Year Comparison

	Preliminary Budget 2023/2024 Jul '23 - Jun 24	Projected Actual 2023/2024 Jul '23 - Jun 24	Actual 2022/2023 July 22 to June 23	Actual 2021/2022 Jul '21 - Jun 22	Actual 2020/2021 Jul '20 - Jun 21	Actual 2019/2020 Jul '19 - Jun 20
<b>TELC</b>						
<b>Income</b>						
470000 · Program Income	1,400,620.00	1,355,081.76	973,959.58	1,038,701.49	752,320.37	791,422.25
<b>Total Income</b>	<b>1,400,620.00</b>	<b>1,355,081.76</b>	<b>973,959.58</b>	<b>1,038,701.49</b>	<b>752,320.37</b>	<b>791,422.25</b>
<b>Expense</b>						
500000 · Payroll Expenses	1,198,790.00	1,133,439.19	914,804.72	813,459.14	814,843.49	643,924.30
550000 · Utility Expenses	35,530.00	34,467.36	34,494.09	29,469.12	21,858.86	16,574.56
56000 · Facilities and Equipment	44,161.00	35,459.52	34,765.33	26,013.86	34,696.86	31,057.78
570000 · Administrative	124,811.00	115,705.72	121,190.90	110,521.32	97,429.88	81,222.75
<b>Total Expense</b>	<b>1,403,292.00</b>	<b>1,319,071.79</b>	<b>1,105,255.04</b>	<b>979,463.44</b>	<b>968,829.09</b>	<b>772,779.39</b>
<b>Net Ordinary Income</b>	<b>-2,672.00</b>	<b>36,009.97</b>	<b>(131,295.46)</b>	<b>59,238.05</b>	<b>-216,508.72</b>	<b>18,642.86</b>
<b>Net Income</b>	<b>-2,672.00</b>	<b>36,009.97</b>	<b>(131,295.46)</b>	<b>59,238.05</b>	<b>-216,508.72</b>	<b>18,642.86</b>
<b>Other Income &amp; Expenses</b>						
Grant Income Misc.	0.00	0.00	0.00	0.00	79,981.00	0.00
Stabilization Grant effective 11/1/2021	0.00	1,000.00	134,249.94	17,219.00	0.00	0.00
Less Grant Expenses	0.00	(1,000.00)	(133,249.94)			
PPP Loan Qualifying Forgiveness	0.00	0.00	0.00	40,000.00	186,993.00	54,546.00
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>57,219.00</b>	<b>266,974.00</b>	<b>54,546.00</b>
<b>Net Income before Project Expenses</b>	<b>(2,672.00)</b>	<b>36,009.97</b>	<b>(130,295.46)</b>			<b>73,188.86</b>
<b>TELC Portion - Project List Improvements</b>	<b>51,419.00</b>	<b>Included in</b>				
<b>Included in Budget</b>	<b>(10,000.00)</b>	<b>above</b>				
<b>Fundraising Needed</b>	<b>(41,419.00)</b>	<b>0.00</b>				
<b>Net Income (Loss)</b>	<b>(2,672.00)</b>	<b>36,009.97</b>	<b>(130,295.46)</b>	<b>116,457.05</b>	<b>50,465.28</b>	<b>73,188.86</b>
<b>COMBINED TOTALS TLC&amp;S &amp; TELC</b>	<b>(2,672.00)</b>	<b>36,009.97</b>	<b>(74,957.25)</b>	<b>152,024.43</b>	<b>69,934.06</b>	<b>169,150.87</b>

**Board of Education**  
**Congregation Meeting Report 6/23/24**

*No written report submitted*

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**Ministry & Outreach Board**  
**Congregation Meeting Report 6/23/24**

Since the last congregational meeting our pastors have officiated in:

- Two Baptisms
- One wedding
- Three memorial services celebrating four members
- Confirming four youth
- Welcoming one new member

Lay Ministry: Mark Duin reported that the official roster of active members is being reviewed and updated. With the potential of adding 2 new Lay Ministers in the coming months, Care Groups and lists will be reviewed. Armed intruder policy planning is being reviewed and discussed. Sunday morning Lay Minister responsibilities continue to be reviewed at each meeting.

Sunday School going well under the leadership of Jan Gaylord and Jeff Travis.

Friday evening Bible study/Basketball for youth going well with participation numbers on the increase under the leadership of Edgar and Steven Burgos. There's a need to offer activities for girls as the attendance has been all boys thus far. Ideas are being considered. Female leadership is needed.

Adult Bible class is finishing up a course called "The Telling Truth" on church growth. The next course will be a study of the books of Colossians and Philemon.

Marketing Task Force: Judy LeBrun reported that ads for TLCS and TELC will be in the May/June/July issues of the Hollywood Star. Window decals for cars and lawn signs will be available for those who would be willing to put them to use. Facebook and Instagram are also to be used to get the word out about what we offer.

Vacation Bible School: Allison Hoelter and Jan Gaylord will be heading up the VBS program this summer. The dates are the mornings of July 8<sup>th</sup> – 12<sup>th</sup>. They will be using a Concordia Publishing House program with a Carnival theme. Planning continues. Volunteers are needed.

The Church picnic is scheduled for August 11<sup>th</sup> on the athletic field. There will be only one service that day, a bilingual service at 11:00 am followed by the picnic at 12:00 noon. Judy LeBrun and Jan Gaylord are organizing the event.

Outreach at Las Adelitas: Kat Bybee, a resident at Las Adelitas, will work with the management at the complex to reserve the commons area for an event. It will be necessary to have the presence of some of our Spanish members as a majority of the residents are Spanish-speaking. Kat said that the two biggest drawing cards to catch the residents' attention are food and music. We have a donation of \$3,000 to fund the project. Possibilities: gift cards and food to be handed out. Gift cards would be difficult as the crowd would be fluid unlike past events where door-to-door gifts were presented to those that answered their door. For sure we can provide a nice array of food to those that stop by. Flyers about our church and school and good conversation would be available to those interested. Pastor Ru is checking with our Spanish band on their availability to play for the event. Once these details can be worked out, we will set a date and look at food options and gift cards if an equitable way of dispersing them can be determined.

Dates of upcoming events:

July 8 – 12: Vacation Bible School

July 19 – 21: Spanish Retreat at St. Peter the Fisherman, Lincoln City

July 20: Wine Tasting Evening

July 27: Trinity Lutheran School Alumni Picnic

Aug. 11: Church Picnic

Aug. 18: Trinity Golf Classic

Report respectfully submitted by Jim Riedl, Ministry and Outreach Board Chairman

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## **BOARD OF FINANCE AND PROPERTIES REPORT**

*June 23, 2024*

1. ADM & Associates has submitted an approved security grant to the Oregon Homeland Security Department. If successful, it should provide approximately \$150,000 for upgraded security at Trinity. Among the items included would be electronic gates at the vehicle entrances, alarm systems for break ins, enhanced video coverage of the property, enhanced cybersecurity, visitor identification systems, and better exterior lighting.

2. The following maintenance items have been completed:

-Installation of new radiators and plumbing in the air handler room servicing the fellowship hall and sanctuary. Our insurance covered all costs.

-Front of the sanctuary has been remodeled and painted.

-New LED light bulbs that do not require a ballast were installed in the sign on Killingsworth.

-Three exterior LED light and motion-sensor lamps were installed on the back of the school building. The security grant will pay for additional lighting.

-Griffith Roofing removed the skylights over the gym entrance and replaced the roofing in the area. Cost was \$4200.

-The hot water heater in the sacristy has been replaced with an electric instant-on hot water heater. Cost about \$450.

-Light fixtures at entrance to school have all been replaced with hand-made ones. Cost was about \$30.

-All shrubs behind the cafeteria have been removed and grass planted in their place. Cost was about \$350 including rental of a chipper and new topsoil and grass seed.

-The large recirculation pump in the boiler room will be replaced July 29. Cost will be \$10,200.

-Windows have been installed in the doors of the TELC Director's office, the extended care room, and the infants room.

-The downspout damaged by vandals has been repaired and reinstalled.

### 3. 2024-25 Budget Development:

Some of the major issues discussed were:

-Expected increases in utilities

-\$120,000 may be available from the Trinity Fund

-Adding a salary package for a potential new pastor

-Salaries and consumables have been increased by 4% to 5%.

-Requests from the Board of Finance and Properties need to be included:

-\$35,000 for carpet in the basement classrooms and hallway

-\$2,000 for repair of carpet in sanctuary

-\$3,000 for vinyl flooring in classroom 13.

-\$140,000 for roof replacement over the fellowship hall, offices, and rooms 1-3.

(This needs to be seen as a project that will require fund raising.)

-\$5,000 for replacement of broken window in the clerestory of the sanctuary.

-All three boards were urged to include in their budget requests items that will allow them to achieve longer term goals, such as 5-year or 10-year plans.

-Elaine and Ruth have developed a four-year plan for major maintenance expenses. The total costs will be in excess of \$300,000.

Respectfully submitted,

Chuck Kunert

Chair, Board of Finance and Properties

## **President's Report - Congregational Meeting, Sunday, February 25, 2024**

The past couple years at Trinity have been extremely challenging in many ways. We have not been able to bring on a full time Pastor and have struggled to increase enrollment in our school. Declining and aging membership has impacted offering and put a lot of pressure on the volunteers that work so hard to support the church and the school.

We also have many positive trends and events that we can draw encouragement from. Support from the Trinity Church and School community is strong. This past January we had the most successful 'Advance the Potential' event raising money for student financial aid. Trinity has recently received \$127,000 from two bequests of past Trinity students and members. Trinity Early Learning Center continues to serve a major need in the area by providing early childhood education. An amazing base of volunteers that spend countless hours on property maintenance, holding fellowship and outreach events, worship leadership, spiritual education, school administration, and all aspects of church business.

Trinity is at a point where we need to increase our commitment in order to make the push for calling a Full Time Pastor. The Church Council is making an appeal to the Congregation to increase their offering so that the church has sustainable income that can support a full time pastor. A solid offering base will demonstrate to a potential Pastor that Trinity is committed to their ministry and mission.

In addition to calling a Pastor, there are several deferred properties projects at Trinity that need to be addressed over the next 4 years. Our parking lot needs to be refinished, the roof over the fellowship hall needs to be replaced, and the carpet and tile in several areas need replacement. The Church Council will be establishing a Facilities Stewardship Fund that will ask members to make gifts specifically for the \$300k in projects. These gifts will insure that Trinity's aging structures get the attention they desperately need.