

Trinity Lutheran Church Council Meeting Minutes

Tuesday, November 11, 2025

(Approved by the Church Council on January 13, 2026)

1. **7:04 PM Call to Order** – Chris Hoelter
2. **7:04 PM Opening Prayer** – Pastor Ek Yah
3. **7:07 PM Attendance and Approval of September 9th Meeting Minutes** – Pr. Hoelter, Chris Hoelter, Amity Cunningham, Ruth Gray, Pr. Ru Ek Yah, Chuck Kunert, Jim Riedl, Elaine Von Wald. Absent: Edgar Burgos, Suzanne Frank. They are out of town. **Motion to adopt by Chuck Kunert, 2nd Amity Cunningham – Passed.**
4. **7:10 PM Board/Officer Roundtable:**
 - i. **Board of Education Report – TLCS & TELC (Suzanne Frank/Marsha Wolfe)** – See written report. TELC finances are in great shape per report by Suzanne Frank given to Marsha. Two new families starting very soon. This Friday is the L.E.S.T. fundraiser dinner. Dec 3rd singing at the Grotto. All school field trip on 12/11 to see the Nutcracker.
 - ii. **Board of Finance and Properties Report (Chuck Kunert/Ruth Gray)** – See Written report. 3rd Security Grant bid happening 11/12/25 – Capital Electric. Dorcas is taking over on replacing the chair upholstery, Naugahyde color TBD.
 - iii. **Board of Ministry and Outreach Report (Jim Riedl/Pastor Ek Yah/Pastor Hoelter)** – See Written report. Arch Books being provided free to us by Concordia Publishing for a whole year. We will provide them to each of our Sunday school kids every week. Trunk or Treat was extremely well attended despite the date being before Halloween. It was advertised extensively on FB and Instagram and our sign out front for several weeks ahead of time.
 - iv. **Pastor's Report (Pastor Ek Yah)** – Last week we had an ICE presence in the neighborhood, it did affect attendance briefly. Pr. Hoelter did a Graveside service at Willamette this last week for Lori Lewis.
 - v. **Treasurers Report (Elaine Von Wald)** – See written report
 - vi. **President's Report (Chris Hoelter)** – See written report.
5. **8:15 PM Board Action Items**
 - i. The implementation of a fund-raising program to cover major construction repairs to the facilities. We currently have about \$80,000 in that fund that the board proposes using as

incentive to raise an additional \$160,000 over the next three years. As the building ages, we need to be prepared to cover the costs of maintenance, or we will pay the price long term with increased costs due to repairs.

- ii. Begin the process of hiring a half-time maintenance man. I am no longer able to do the amount of work I have been doing and have been unsuccessful in finding any members willing to do the necessary work for no pay. It would be the most effective use of my energies to train someone and be on-call to assist as needed. I am asking the Council to appoint a hiring committee to make this happen.

6. 8:30 PM Announcements

- i. **Next Council Meeting – 1/13/2026**

7. 8:47 PM Closing Prayer – Chris Hoelter

8. Adjournment

Respectfully submitted,
Amity Cunningham – Secretary



Trinity Lutheran Church Council Meeting
Tuesday, November 11, 2025

“Trinity is a diverse, vibrant community of forgiven sinners sharing the unconditional love of Jesus with all.”

1. **7:00 PM Call to Order** – Chris Hoelter
 2. **7:02 PM Opening Prayer** – Pastor Ek Yah
 3. **7:10 PM Attendance and Approval of September 9th Meeting Minutes**
 4. **7:15 PM Board/Officer Roundtable:**
 - i. **Board of Education Report – TLCS & TELC** (Suzanne Frank/Marsha Wolfe)
 - ii. **Board of Finance and Properties Report** (Chuck Kunert/Ruth Gray)
 - iii. **Board of Ministry and Outreach Report** (Jim Reidl/Pastor Ek Yah/Pastor Hoelter)
 - iv. **Pastor’s Report** (Pastor Ek Yah)
 - v. **Treasurers Report** (Elaine Von Wald)
 - vi. **President’s Report** (Chris Hoelter)
 5. **8:15 PM Board Action Items**
 - i. The implementation of a fund-raising program to cover major construction repairs to the facilities. We currently have about \$80,000 in that fund that the board proposes using as incentive to raise an additional \$160,000 over the next three years. As the building ages, we need to be prepared to cover the costs of maintenance or we will pay the price long term with increased costs due to repairs.
 - ii. Begin the process of hiring a half-time maintenance man. I am no longer able to do the amount of work I have been doing and have been unsuccessful in finding any members willing to do the necessary work for no pay. It would be the most effective use of my energies to train someone and be on-call to assist as needed. I am asking the Council to appoint a hiring committee to make this happen.
 6. **8:30 PM Announcements**
 - i. **Next Council Meeting**
 7. **8:45 PM Closing Prayer** – Chris Hoelter
 8. **Adjournment**
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Trinity Lutheran Church Council Meeting Minutes
Tuesday, September 9, 2025

1. **7:05 PM Call to Order** – Chris Hoelter
2. **7:06 PM Opening Prayer** – Pastor Ek Yah
3. **7:10 PM Attendance and Approval of July 8th Meeting Minutes and Email Vote - Absent** Edgar Burgos, Suzanne Frank, Marsha Wolfe. **Present:** Chris Hoelter, Elain Von Wald, Chuck Kunert, PR Ru Ek, Rim Riedl, Ruth Gray, PR Hoelter, Amity Cunningham.
Motion to approve July 8th Minutes - Chuck Kunert, 2nd Elaine Von Wald. - Passed
4. **7:15 PM Board/Officer Roundtable:**
 - i. **Board of Education Report – TLCS & TELC** (Suzanne Frank/Marsha Wolfe) - **See written report. No verbal report available.**
 - ii. **Board of Finance and Properties Report** (Chuck Kunert/Ruth Gray) - **See Written report.** A company has been contacted to deal with a minor gas leak. 3 new faucets were installed in the building; fellowship hall women’s bathroom, men’s bathrooms, and culinary sink in kitchen. Camera already installed in Wob/Tod hallway. A trial one to test out. Edlin contacted us today to report that there is a meeting with Hacienda about the property East of the driveway, they are of the opinion that we should still apply in the spring.
 - iii. **Board of Ministry and Outreach Report** (Jim Reidl/Pastor Ek Yah/Pastor Hoelter) See written report. In addition, Pastor Hoefler is scheduled to come this month for 1 adult Sunday school session. The 1700 year Anniversary of the Nicene Creed is this year. Sunday School restarted 9/7. Jan Gaylord and Jeff Travis - Will be recognized on 9/21 Education Sunday. Changes to the Sunday morning schedule of services are being considered. Trunk or Treat will be 10/30 this year instead as there is no school on 10/31 this year. Time TBD. Thanksgiving meal will be happening the Sunday prior to Thanksgiving on 11/23.
 - iv. **Pastor’s Report** (Pastor Ek Yah) - Circuit Visitor is Pr Phil Brandt. We need to elect a Lay delegate to be able to elect synodical delegates. Pr Hoelter is thinking Pr Ru should be the Pastor delegate. Jeremiah Bahr is floated as a possible Lay delegate. Meeting is 10/4. Pr Ru Ek has done 2 quinceaneras and a wedding since the last meeting. Pr Ru was approached by an Anglican Pastor about using Trinity’s building for a meeting about immigration issue. The group would have a Lawyer come in to discuss immigration issues, ICE, detention, and deportation. No date set.
 - v. **Treasurers Report** (Elaine Von Wald) - see Written report- Fully adjusted reports for LCEF will be done at the end of September. 53 Students are fully enrolled. The budget is based on 60 students however. TELC is not running at a loss currently. Another 50k Gift was received 2 wks ago - donor requests that it be seed money for the roof repairs.
 - vi. **President’s Report** (Chris Hoelter) - Marketing met in the last month. Cully fest is happening this Saturday 10-4. 3 new banners have been designed by Jess Fergusson from TELC and ordered. The banners were donated by Ryan Gaylord. We can use them for Cully Fest, Parkways etc. 2 New trees are coming to replace the ones that died. 1 European Hornbeam, and a Western Hemlock. 2 pastors have been interviewed, 1 more needs to be and there is also 1 we are waiting to hear from.

Vi Board Action Items - Campaign to Raise the Roof needs to be started. The budget for TELC will need to reflect next year for the roof as well.

5. **PM Announcements** - None

i. **Next Council Meeting - 11/11/25 7pm**

6. **8:05 PM Closing Prayer** – Chris Hoelter

7. **Adjournment**

Respectfully submitted,
Amity Cunningham – Secretary

October/November 2025 Principal's Report

November Theme: Gratitude

Enrollment Update 2025-2026 53 students
3 new families interested in Trinity and the Early Learning Center

Educators Conference: PPS is covered 87% of the housing cost. I asked for \$2,646, and they have approved \$2,255. This cost for housing includes 3 rooms for TELC as well as 3 rooms for TLCS

New Parent Late Pick up Policy Hand-out

Tutoring: Michelle Warila a former parent from Trinity is our new Catapult Tutor.

Possible Weekly Hot Lunches – 1 to 2 Times a Week

Some lunches will be pre-packaged, while others will be served from large pans at school. I plan to drop off the food in time for lunch, assist with serving, and then head to the hospital with Marco. I am currently working on a detailed proposal, but I wanted to get your initial feedback.

Each lunch will include either fruit or vegetables. The cost will be \$8 for kids' portions and \$11 for adult portions and private school lunches (based on Google estimates, comparable options can cost up to \$15). I believe this is reasonable and accessible for both students and staff.

Lunch days are tentatively scheduled for Thursdays, with potential extension to Fridays later on.

Pricing:

- Kids: \$8

- Adults/Staff/Volunteers/Parents: \$11

Sample Menu Options:

1. Mac & cheese with carrots
2. Turkey & cheese sandwich with soup
3. Chicken salad sandwich with soup (rotating between creamy tomato, chicken, cheddar & broccoli)
4. Bean, cheese & rice burrito or breakfast burrito
5. Wraps with chicken, lettuce, cheddar cheese, tomato, and ranch dressing

- 6. Teriyaki chicken with rice and broccoli
- 7. Chicken Alfredo pasta with bread and fruit
- 8. Orange chicken with fried rice (including veggies such as carrots and onions)

For kids who prefer simpler options, we'll also offer:
 - Ham & cheese sandwich or PB & J on freshly milled bread
 - Freshly cut fruit

A monthly calendar menu will be provided for parents.

Upcoming Events

- November 14 L.E.S.T. Spaghetti Dinner Fundraiser 5-7pm
- November 26-28 Thanksgiving Break
- December 3 Sing at the Grotto
- December 11 All School Nutcracker Performance at the Keller
- December 18 Christmas Program 6:30pm
- December 22-January 5 Christmas Break

Visiting School in February or March

There is a Mennonite school in Estacada whose teachers (4-5) would like to come and visit Trinity for the day. 1) They would need background checks done ahead of time 2) I would like to provide them with lunch.

**BOARD OF FINANCE AND PROPERTIES MINUTES
 October 7, 2025**

In attendance: Elaine VonWald, Scott Wolfe, Ruth Gray, Paul Brandt, BJ Campbell, Chuck Kunert;
Absent: Ken Sievers

1. **Opening prayer** was offered by Chuck Kunert

2. **Financial status:** Elaine shared the following information concerning the 2025-26 budget of the church and school:

- Tuition is adjusted to reflect 53 students fully enrolled as of 9/30/2025.
- The actual 2024/2025 column reflects the final results for the FYE 6/30/2025 with corresponding adjustments to the 2025/2026 budget where expected percentage increase are applied.
- The employee health benefits have increased due to more employees covered, and the first quarter expense is multiplied times 4 quarters.
- Guest Music is trending toward a much higher number than the prior year and the original budget. Further inquiry about this account will be made before the final is provided to the church council and congregation.
- The curriculum funding from the PLS endowment of \$20,000 should be requested as the amount has been expended.
- Trinity funding for operations has increased significantly since 7 fewer students are enrolled than the 60 students estimated for the preliminary budget.
- Budget increases will require extra funding for calling a pastor and paying for the travel expense.

Ruth shared that, unlike many prior years, we actually have about \$240,000 in cash reserves, most of which are designated funds. As a result, we have not had to borrow from the Trinity Fund to pay current liabilities.

In addition, if we include the anticipated budget surplus from TELC, we will likely need to raise only an additional \$100,000 to balance the budget, which is achievable. In short, we have been blessed by God in our ministry.

2. Properties report: The following items have been accomplished since our last meeting:

a. The power ventilator over the boys and girls restrooms at the south hallway had lost all three bearings and the belt had disintegrated. Because of noise, it had been turned off for the past year. New bearings and a new belt have been installed and it is now functional and on. There had been a build-up of odors in the bathrooms due to the lack of ventilation.

b. The parking lot has been repaired, resurfaced, and restriped. New wheel stops have also been installed. Thanks to Lanny for doing work that saved us \$1000 in the striping process. We have instructed the garbage company to only access our dumpsters from the 55th and Emerson entrance. We determined that the trucks had been significantly damaging our parking lot asphalt.

c. The 5 large arbor vitae along the east side of the sanctuary and one dying Bradford pear tree were removed by Urban Forestry Pros at no cost to us. New shrubs will be installed to replace the arbor vitae within the next month. Two new trees obtained for free from the City of Portland have been planted to replace both the Bradford pear that died and the Western Hemlock that was stolen from the front lawn.

d. A congregational workday in September made the campus look great for the opening of school. About 20 volunteers came to help.

e. Two backboards were replaced in the gym and one portable shorter basketball hoop was constructed for use by smaller children who have difficulty using a 10' rim.

f. New faucets were installed in the men's and women's restroom near the fellowship hall and a new faucet with sprayer was installed per requirement of the Oregon department that regulates early childhood centers.

g. The lock on the door nearest Dana's office has been replaced as it was damaged beyond repair over many years of use.

h. Three new portable picnic tables have been purchased to replace the old, heavy wooden ones outside the downstairs classrooms.

i. Larger yard tools are undergoing routine maintenance (mowers, power washer, hedge trimmer, chain saw, blower, edger).

j. A new cubby was built using scrap lumber for the first-grade classroom and the entire upper shelving unit rebuilt as it was improperly installed and about to collapse.

k. Painting of the gym walls was completed as was painting of the damaged walls in the girl's locker room.

l. Due to the sinking of one concrete slab at the south entrance to the athletic field, a concrete ramp was installed to meet code.

m. Bearings and belts were replaced in the air handler serving the sanctuary. Thanks to Scott for bringing his tools and knowledge to solve this problem.

n. A new high-pressure power washer was purchased and used to remove moss from driveways and walkways, as well as graffiti from walls.

o. A new smart TV that was gifted was installed in the first-grade classroom.

Things that we still need to address:

- a. Repairing/replacing the roof
- b. Regular painting of exterior surfaces. In particular, fascia around the school, exterior wall of the music room, doors throughout.
- c. Replacing missing or damaged curbing
- d. Replacing damaged soffit under gutters and near downspouts
- e. Care of the three new trees that have been planted this year...ongoing watering is required for the first five years during periods of hot weather and drought.
- f. All 7 power ventilators and the two wind-powered ventilators have significant problems and need to be fixed and the duct work cleaned. There is significant accumulated dust in all ducts.
- g. Mold testing indicates significant mold in every classroom tested. No black mold found, but we need to investigate what is causing the issue and how to remediate it.
- h. A series of slow leaks in the main gas line feeding the boiler have been detected and Northwest Natural rep confirmed. We have contracted with Tom Stevens Boiler to repair the pipes. Repairs will be completed before the boiler is restarted. Northwest Natural just replaced and/or repaired all the exterior gas piping and valves at no cost to Trinity.
- i. Annual cleaning of all classroom/cafeteria ventilators as well as air purifiers.

3. **Security Grant update:** The first part of the grant implementation has been completed with a complete reworking of all exterior lights. The Security Grant Task Force has had ongoing meetings and the next phase (which is the largest) will include new access control systems, internal and external security cameras, door alarms, and electronic security gates for the front entrance. Bids are being currently received before the contract is let.

4. **Latino Property:** The Council approved our resolution to continue our attempts to gain the necessary funding to develop the property for affordable housing. Proposals are due in March of 2026 and results in Autumn. Jill Sherman of Edlen, Co. is still working with Hacienda to facilitate the grant application process. If we are unsuccessful, we will discuss the possibility of selling the property outright.

Respectfully submitted,
Chuck Kunert
Chair, Board of Finance and Properties

**Board of Ministry and Outreach Report
November 11, 2025**

Pastor Ruberto preached at Hope Lutheran in Woodburn for Pastor Lopez Sunday, Oct. 5th. It was a bilingual service in which he did both English and Spanish.

He officiated a quinceanera for Aliya Burgos whose mother is a member of Trinity.

Lay Ministers continue visits to homebound members: Lisa Bowen, Ken Bannick, Joyce Suelzle and John Collins. Rod Wegener has transferred out of the congregation. One student in confirmation class: Carson Hoelter. Nora Lueck has been added back into Care Group assignment. Mike Mann is back, not as a Lay Minister, but in Sunday morning service rotation. Care Group lists need to be updated/vetted (target by next meeting). Discussed the idea of offering Communion every Sunday – desire expressed by some (Latino especially). Brief conversation. Future business item. Next meeting 11/25/25.

Note: In talking about the idea of offering Communion every Sunday, the Board felt that if the Latino part of the congregation desired to do this, there was no reason why they shouldn't begin this practice. Pastor Ru was given the go-ahead on this for the 1:00 service. He will inform Susan Beagle of this change as she is head of the Chancel Committee. Pastor said they could handle the weekly setup with their Spanish Lay Ministers. Pastor Ru will be taking his family on vacation to Mexico beginning on Dec. 30th. The date of his return is to be determined.

Judy LeBrun reported from the Marketing Committee that volunteers had manned a booth at the Cully Neighborhood event. Information was handed out about the church, the school and the early learning center. No new information about the signage for the lawn in front of Killingsworth.

Adult Bible Class is being led by Pastor Mark currently a three session video of the life, faith and ministry of Dietrich Bonhoeffer. Following this, he will lead a study for three weeks on the Nicene Creed.

The Call Committee has completed four candidate interviews for our head Pastor position. The committee has met to discuss which candidates will be presented to the congregation. Sunday, November 16th will give congregation members an opportunity to look at the information we have received for each candidate and the opportunity to ask questions. Two sessions will be held, one between the two morning services and the other after the 1:00 Spanish service. Both will be held in the Fellowship Hall. The Call Committee is requesting a November 30th Call Meeting.

Trinity has an opportunity offered by Concordia Publishing House to participate in the Concordia Outreach Program of free Arch Books for children for a year. The program is designed as an outreach endeavor for children that churches come in contact with in programs such as food banks, clothing distribution or other outreach events. The number of Arch Books determined by the congregation is shipped quarterly with no cost to the congregation. The suggestion was made that maybe these books could be given to children in our Sunday School each week. Sunday School leaders Jan Gaylord and Jeff Travis were contacted to see if they had any interest this idea. They both agreed that it sounded like a great opportunity. The leader of the program in St. Louis was contacted and arrangements were made. The first shipment arrived this week and for the next year each Sunday School student will receive an Arch Book to take home and add to their library.

Further discussion took place of the possibility of worship changes. The board considered different options. Information was shared from an email organ/choir director Wally Krueger had sent to Jim. It was confirmed that the latest time for the Liturgical service where he could be involved would be 9:00 am. . Since the Call Committee is getting close to presenting candidates to the congregation Judy LeBrun suggested we hold off any changes for the time being. If we are fortunate enough to get a pastor on the first Call, we could involve him in whatever decisions are made. He might have a scenario we haven't considered yet. It was decided to table the topic for now and see how the Call process proceeds.

Outreach Programs:

Our annual Trunk -or-Treat event took place on Oct. 30th on the parking lot. There was a great turnout! The parking lot was full and overflow parked in the Latino area east of the lot. 12 cars gave out treats. Hot chocolate and cookies were also offered as well as games to be played. The event was well organized and carried out by Ms. Jess Parrott, teacher in TELC and Allison Hoelter, Trinity member and staffer of TELC.

Thanksgiving Food Box Program is well underway as food items are being purchased in preparation for packing. Jill Gaylord is leading the program again this year. A group of 8 to 10 volunteers will pack the boxes. Upper grade students at Trinity will be involved in the process. The distribution of the boxes will be led by Angelica Ek Juarez and her volunteer group.

In cooperation with TV station KGW and Trinity member monetary gifts, Christmas gifts of toys for younger children and gift cards for teens will be given to needy families in our congregation and in the community. Fred Kramer still makes contacts for this program that he started many years ago. Toys will be picked up and brought to Trinity by member volunteers. Angelica Ek Juarez and her crew will distribute the gifts a few days before Christmas.

Advent by Candlelight will take place in the gymnasium at 7:00 pm. on Sunday, Nov. 30th – the first Sunday in Advent. This annual event is under the direction of Elaine Von Wald.

Worship for the rest of 2025

Nov 16 Regular schedule - Call Candidates Q & A Session between morning services and following the afternoon Spanish service

Nov 23 Single Bilingual Communion Service – at 10:30; Thanksgiving Dinner to follow in gym

Nov 27 Thanksgiving Day, 10:00 AM

Nov 30 Advent 1, Regular schedule (*Evening: Advent by Candlelight*)
Congregational Call Meeting – time to be determined

Dec 3, 10, 17 6:30 PM Advent Wednesday Holden Evening Prayer (No meals, no Spanish)

Dec 7 Regular schedule

Dec 14 Regular schedule

Dec 21 Sunday - Single English service, 10:00 AM Sunday School participation
Spanish at 1:00

Dec 24 Christmas Eve Carols and Candlelight
+ English service – 6:00 PM
+ Spanish service at 7:30 PM

Dec 25 Christmas Day + English communion service – 10:00 AM

Dec 28 Sunday - Single English service at 10:00 AM
Spanish at 1:00

Jan 4 Regular schedule – celebrating the Epiphany of our Lord

Respectfully submitted,
Jim Riedl, Ministry and Outreach Board Chair

Treasurer's Report Church Council Meeting - November 11, 2025

To Church Council:
from the Endowment Fund.

The TLC&S & TELC financial reports for the 3 months ended September 30, 2025 were provided to council members when submitted, by email to LCEF, on October 24. The Budget for the 2025/2026 year, with final adjustments, is attached and was also provided to LCEF in the Budget to Actual Report at 9/30/2025.

I will be working on the condensed version of the budget for the congregational meeting today, and will bring the report to the council meeting tonight. If needed the updated budget should be approved by council (I recollect that it was approved with discussed changes, but I do not have the minutes to verify this).

I am working on the condensed presentation of the budget for the congregational meeting and I will bring that report to the council meeting tonight.

Respectfully Submitted,
Elaine Von Wald, Treasurer

Presidents Report – November 11, 2025

Marketing Task Force

According to Vancouver Sign the new front lawn sign will be installed on Wednesday, November 26th.

Call Committee Update

The Call Committee has setup 2 Q&A sessions for this coming Sunday (November 16) where members can ask questions about the nominees and the call process. Call Committee members will be available to answer these questions. The Call Meeting will be Sunday, November 30th.

The 3 Senior Pastors nominees from the Call Committee are:

- Rev. Dr. Scott Geminn / Sole Pastor, St. John's Lutheran Church, El Segundo, CA
- Rev. David Murillo / Sr. Pastor, St. Paul Lutheran Church, San Antonio, TX
- Rev. Martin Schultheis / Chief Ministry Officer – Southeastern District, Richmond, VA

TRINITY LUTHERAN CHURCH AND SCHOOL

Preliminary Budget -

July 1, 2025 through June 30 2026

	Actual <u>2024/2025</u>	Budget Updated 9/30/2025 <u>2025/2026</u>	Preliminary Budget <u>2025/2026</u>	
Income				
1000 · Income Offering				
1010 · Envelope				
1011 · Regular	312,941.37	242,000.00	242,000.00	
Total 1010 · Envelope	<u>312,941.37</u>	<u>242,000.00</u>	<u>242,000.00</u>	
1020 · Plate				
1021 · Regular	18,363.25	19,000.00	19,000.00	
Total 1020 · Plate	<u>18,363.25</u>	<u>19,000.00</u>	<u>19,000.00</u>	
Total 1000 · Income Offering	<u>331,304.62</u>	<u>261,000.00</u>	<u>261,000.00</u>	
1030 · Other Income				
1031 · Rental	4,350.00	4,550.00	4,550.00	
1040 · Interest	14.70	12.00	12.00	
Total 1030 · Other Income	<u>4,364.70</u>	<u>4,562.00</u>	<u>4,562.00</u>	
1050 · Tuition & School Funding				
1050.00 · Gross Tuition				
1052 · Tuition K-8	443,595.40	493,740.00	569,700.00	53 Fully Enrolled & Billed
Total 1050.00 · Gross Tuition	<u>443,595.40</u>	<u>493,740.00</u>	<u>569,700.00</u>	
1056 · TLS - Scholarship Income				
1056.2 · Endowment Scholarship Income	120,000.00	137,500.00	137,500.00	
1056.4 · Scholarships from Trinity Fund	61,429.49	66,806.21	96,258.50	
1056.5 · Latino Scholarship Tuition	16,172.00	16,198.00	20,000.00	
Total 1056 · TLS - Scholarship Income	<u>197,601.49</u>	<u>220,504.21</u>	<u>253,758.50</u>	
1057 · Costs of Tuition				
1057.11 · FACTS Fees	(128.00)	396.25	(242.00)	
1057.13 · Financial Aid Awarded	(181,141.50)	(197,153.62)	(232,437.60)	
1057.17 · Discounts Allowed	(16,331.99)	(23,496.84)	(21,078.90)	
Total 1057 · Costs of Tuition	<u>(197,601.49)</u>	<u>(220,254.21)</u>	<u>(253,758.50)</u>	
1058 · Registration Fees				
1058.1 · Reg Fees - Current Year	9,250.00	9,450.00	10,500.00	
1058.2 · Reg. Fees-Yearbook & PE Uniform	(1,200.00)	(1,200.00)	(1,200.00)	
Total 1058 · Registration Fees	<u>8,050.00</u>	<u>8,250.00</u>	<u>9,300.00</u>	
1059 · Technology Fee Income/Expense	0.00	0.00	0.00	
Total 1050 · Tuition & School Funding	<u>451,645.40</u>	<u>502,240.00</u>	<u>579,000.00</u>	
1060 · Tuition - Adjust for Unearn				
1060.1 · Less Unearned Tuition K-8	0.00	0.00	0.00	
Total 1060 · Tuition - Adjust for Unearn	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
Total Income	<u>787,314.72</u>	<u>767,802.00</u>	<u>844,562.00</u>	
Cost of Tuition				
2000 · Salaries				
2001 · Church Payroll				
Pastor Salary		55,000.00	55,000.00	
Pastor Moving Expense		20,000.00	20,000.00	
2027 · Hispanic Salary				
2027.1 · Hispanic Salary Reimbursement	(5,672.20)	(7,643.00)	0.00	
2027 · Hispanic Salary - Other	23,956.83	34,865.28	34,816.71	
Total 2027 · Hispanic Salary	<u>18,284.63</u>	<u>102,222.28</u>	<u>109,816.71</u>	
2040 · Church Music & Choir Payroll				
2040.0 · 2nd & 3rd service music	4,008.00	4,118.22	4,118.22	
2040.1 · organ/choir - church	11,239.68	11,548.77	11,702.90	
Total 2040 · Church Music & Choir Payroll	<u>15,247.68</u>	<u>15,666.99</u>	<u>15,821.12</u>	
Total 2001 · Church Payroll	<u>33,532.31</u>	<u>117,889.27</u>	<u>125,637.83</u>	
2002 · School Salaries				
2026 · Principal Payroll	76,397.04	78,860.71	78,860.71	
2030 · Faculty Salary	275,203.80	285,668.46	285,668.46	
2030.2 · TELC Payroll	0.00	0.00	0.00	
2030.3 · Payroll - Art/Music/Garden	22,407.27	20,382.00	23,025.84	
2035.1 · Athletic Director Stipend	800.00	800.00	800.00	
2038 · Substitute Teachers payroll	1,550.00	4,800.00	4,800.00	
Total 2002 · School Salaries	<u>376,358.11</u>	<u>390,511.17</u>	<u>393,155.01</u>	
2045 · Admin Assistants	10,943.40	12,600.00	12,600.00	
2050 · Business Manager Payroll	25,972.08	26,686.31	26,686.31	
2064 · Employee Benefits	0.00			
2065 · Health Benefits	47,770.82	82,671.52	49,084.50	Q1 20,667.88 x 4quarters.
2066 · Disability Benefits	7,211.99	7,410.32	7,410.32	
2070 · Retirement Benefits	40,821.28	42,938.52	41,943.87	
Total 2064 · Employee Benefits	<u>95,804.09</u>	<u>133,020.36</u>	<u>98,438.69</u>	

TRINITY LUTHERAN CHURCH AND SCHOOL

Preliminary Budget -

July 1, 2025 through June 30 2026

	<u>2024/2025</u>	<u>2025/2026</u>	<u>2025/2026</u>
2075 · Employer Payroll Taxes			
2076 · Oregon Assessment	2,241.56	2,303.20	2,302.87
2077 · FIT and SS	26,849.19	27,587.54	27,516.85
2078 · Medicare	6,279.26	6,451.94	6,435.40
2080 · Worker's Compensation Ins	4,756.65	4,887.46	5,949.68
2081 · State Unemployment	7,636.41	4,331.56	7,842.10
2086 · Oregon State Family Plan	2,303.52	2,366.87	2,366.87
Total 2075 · Employer Payroll Taxes	<u>50,066.59</u>	<u>47,928.57</u>	<u>52,413.77</u>
Total 2000 · Salaries	<u>592,676.58</u>	<u>728,635.68</u>	<u>708,931.61</u>
3100 · School Administration - Expense			
3112 · Teacher Conferences	2,048.00	3,000.00	3,000.00
Teacher Continuing Education		1,800.00	1,800.00
3114 - Board of Ed Expense		200.00	200.00
3118 · School Expense	2,267.20	3,050.00	3,050.00
Total 3100 · School Administration - Expense	<u>4,315.20</u>	<u>8,050.00</u>	<u>8,050.00</u>
3150 · Marketing and Development			
3151 · Marketing			
3151.4 · Marketing Misc expenses	1,007.64	10,000.00	10,000.00
Marketing to be paid from PLS funds	0.00	(10,000.00)	(10,000.00)
3153 · Website Design & Maint	762.74	785.62	1,027.55
Total 3151 · Marketing	<u>1,770.38</u>	<u>785.62</u>	<u>1,027.55</u>
Total 3150 · Marketing and Development	<u>1,770.38</u>	<u>785.62</u>	<u>1,027.55</u>
3154 · Development			
3154.3 · Credit Card Donation/Software	4,089.35	4,212.03	4,212.03
Total 3154 · Development	<u>4,089.35</u>	<u>4,212.03</u>	<u>4,212.03</u>
3200 · School Operating Expenses			
3203 · Assemblies	76.00	126.00	78.28
3205 · Accreditation	750.00	772.50	772.50
3206 · Athletics	1,913.50	1,970.91	2,883.07
3207 · PE Equipment	154.96	159.61	159.61
3208 · Curriculum	7,852.68	20,000.00	20,000.00
To be paid from PLS Endowment Funds		(20,000.00)	(20,000.00)
3214 · Graduation	126.57	336.37	336.37
3218 · LEST	0.00	0.00	0.00
3220 · Library	401.63	0.00	0.00
3234 · Subscriptions	84.00	86.52	86.52
3236 · Classroom Supplies	1,464.29	3,038.50	3,038.50
3240 · Testing	129.50	900.00	900.00
Total 3200 · School Operating Expenses	<u>12,953.13</u>	<u>7,390.40</u>	<u>8,254.85</u>
Total Costs of Tuition	<u>615,804.64</u>	<u>749,073.74</u>	<u>730,476.04</u>
	<u>171,510.08</u>	<u>18,728.26</u>	<u>114,085.96</u>
Expense			
4000 · Office & Administration Expense			
4200 · Office and Admin Expense			
4210 · Office Supplies & Expense	2,896.07	2,982.95	3,246.51
4215 · Copy Expense	11,855.64	12,211.31	12,211.31
4217 · Computer	0.00		
4217.1 · Computer Tech Support	2,541.38	2,617.62	2,617.62
Total 4217 · Computer	<u>17,293.09</u>	<u>17,811.88</u>	<u>18,075.44</u>
4220 · Postage	622.68	641.36	675.35
4240 · Bank Fees	342.53	352.81	360.50
4245 · Licenses & Fees	3,648.50	3,757.96	3,757.95
4250 · Payroll Processing Expense	2,613.45	2,691.85	2,727.41
Total 4200 · Office and Admin Expense	<u>7,227.16</u>	<u>7,443.97</u>	<u>7,521.21</u>
Total 4000 · Office & Administration Expense	<u>24,520.25</u>	<u>25,255.86</u>	<u>25,596.65</u>
4300 · Lay Ministry			
4320 · Pastor's Education	709.00	730.27	730.27
4330 · Subscriptions	1,508.22	1,553.47	2,328.71
4340 - Spiritual Life/Confirmation Exp	9.95	10.25	0.00
4350 · Synod Assessment	1,260.00	1,297.80	1,297.80
4360 · Small Group Ministry	13.49	13.89	13.89
Total 4300 · Lay Ministry	<u>3,500.66</u>	<u>3,605.68</u>	<u>4,370.67</u>
4400 · Worship			
4410 · Altar Supplies	917.04	944.55	944.55
4420 · Music Supplies	7.13	150.00	150.00
4430 · Guest Music	1,150.00	1,339.00	1,339.00
4440 · Piano - Organ Maintenance	525.00	540.75	540.75
4450 · Guest Pastor	250.00	300.00	300.00
Total 4400 · Worship	<u>2,849.17</u>	<u>3,274.30</u>	<u>3,274.30</u>
4500 · Education and Youth			
4530 · NYG event	1,200.00	1,200.00	1,200.00
4540 - Sunday School & Youth	39.96	250.00	250.00

YTD 1050 should this be 5200?

TRINITY LUTHERAN CHURCH AND SCHOOL

Preliminary Budget -

July 1, 2025 through June 30 2026

	<u>2024/2025</u>	<u>2025/2026</u>	<u>2025/2026</u>
4550 - Vacation Bible School	0.00	350.00	350.00
Total 4500 · Education and Youth	1,239.96	1,800.00	1,800.00
4700 · Church Committees			
4710 · Fellowship	9.52	100.00	100.00
Total 4700 · Church Committees	9.52	100.00	100.00
4800 · Misc Ministries			
4820 · Expenses	0.00	0.00	0.00
Total 4800 · Misc Ministries	0.00	0.00	0.00
4900 · Facilities			
4910 · Cleaning/Janitorial	14,655.35	15,241.56	15,241.17
4920 · Utilities			
4921 · Electricity	7,057.43	7,445.59	7,471.16
4922 · Oil & Gas	7,373.61	7,742.29	12,424.24
4923 · Water	10,627.79	11,446.13	11,543.39
4924 · Telephone & Internet	4,438.43	4,571.58	4,571.69
4925 · Garbage/Recycling	2,426.50	3,037.26	3,037.26
Total 4920 · Utilities	31,923.76	34,242.85	39,047.74
4970 · Insurance	11,363.50	11,931.68	14,729.93
4990 · Repairs & Maintenance			
4991 · R & M General			
4980 · Janitorial Supplies	3,187.62	3,315.12	3,419.64
4991.2 · Security Grant Expenses	2,343.75	0.00	0.00
Maintenance Salary or NEC	0.00	7,950.00	7,950.00
4991 · R & M General - Other	1,789.62	1,861.20	1,643.46
Total 4991 · R & M General	7,320.99	13,126.33	13,013.10
4992 · R & M Electric	400.00	416.00	0.00
4993 · R & M Carpet Cleaning	21.07	175.00	175.00
4994 · R & M Plumbing & HVAC	3,661.24	3,807.69	3,889.12
4998 · Outdoor Maintenance	1,725.02	1,794.02	1,733.90
Projects to be paid by Maintenance Fund	0.00	65,000.00	65,000.00
Maintenance Funds to be used		(65,000.00)	(65,000.00)
4999 · Paints	122.79	127.70	127.70
Total 4990 · Repairs & Maintenance	13,251.11	19,446.74	18,938.82
Total 4900 · Facilities	71,193.72	80,862.83	87,957.66
5000 · Debt Service			
5010 · Mortgage Payment - Total	55,482.48	59,696.64	59,696.64
5020 · TELC Debt Service	0.00	0.00	0.00
Total 5000 · Debt Service	55,482.48	59,696.64	59,696.64
7000 · Missions			
7010 · NWD LCMS	1,200.00	1,200.00	1,200.00
Total 7000 · Missions	1,200.00	1,200.00	1,200.00
Total Expense	159,995.76	175,795.31	183,995.92
Net Ordinary Income	11,514.32	(157,067.05)	(69,909.96)
Other Income/Expense			
8000 · Fundraising and School Donation			
8002 - Trinity Funds for School Operation	0.00	114,669.44	69,909.96
Funding Needed for Pastor		42,397.61	
Total 8000 · Fundraising and School Donation	0.00	157,067.05	69,909.96
Net Other Income	0.00	157,067.05	69,909.96
Net Income	11,514.32	(0.00)	0.00

Updated is School Deficit at 9/30/2025 annualized

*With pastor 1/2 of year / Trinity Funds for deficit.